



NOTICE OF THE HEMINGFORD ABBOTS PARISH COUNCIL MEETING

I hereby give notice that a meeting of the
HEMINGFORD ABBOTS PARISH COUNCIL will be held
at 7.30 pm on **MONDAY 28 JUNE 2021**
in the
Hemingford Abbots Village Hall

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to attend the meeting. Please contact the Parish Clerk two days before the meeting to ensure appropriate measures can be taken to ensure compliance with the current Covid safety requirements.
Email: parishclerk@hemingford-abbotsparishcouncil.org.uk.

Maxine Blewett

Clerk to the Council
23 June 2021

AGENDA

27. To receive Apologies for absence
28. Reports from County Councillor and District Councillors
29. Councillors' Declaration of Interests
30. Public Participation Session
31. To Consider planning applications, decision notices and tree work applications received (Appendix 1)
 - 31.1 **21/01313/TRCA** T1 Sycamore, fell close to ground level – now too large for garden. 20 Common Lane
Rec'd 7/6/21
 - 31.2 **21/01322/TRCA** T1 Ash: fell decayed tree to ground level T2 Yew: reduce by 2 metres to improve shape.
T3 Cypress: reduce to 5m to clear power line and pole T4 Oak: reduce laterally by 3m to clear front of house.
T5 & T6 Cypress: reduce height to 5m to reduce shade cast into neighbouring garden. 32 Common Lane
Rec'd 7/6/21.
 - 31.3 **21/01203/TREE** Monterey Cypress T1 - crown lift to 7m, to provide more light and space over bungalow.
Monterey Cypress T2 - remove. Kyrenia Royal Oak Lane Hemingford Abbots. Rec'd 4/6/21. Extn. To respond until 30/6/21
32. To approve the minutes of the meeting held on 26 May 2021.
33. Matters arising from the previous meetings and Action Points.
 - 33.1 **Website** – update (ZR).
 - 33.2 **LHI Project** - update (MW).
 - 33.3 **Noticeboard for the Playing field** – update (BF). Decision required on type and cost of the new noticeboards.
 - 33.4 **Playing Field visit** – Councillors to report on whether to fence-off some of the playing area to allow dogs on the playing field.
 - 33.5 **Zoom meeting** with Huntingdon Think Communities Team, Ann Pinkney – Report (MW)
 - 33.6 **The Barn, Royal Oak Corner** – update on meeting with the owners (MW)
 - 33.7 **Clerk report:**
 - Update received from A, Dollard, HDC (Planning). AD and her Team Leader will be visiting Hemingford Park. next week...
 - Email sent to D. Dew for an update on repairs to barriers, gates at the village entrance on New Road and on the Bailey Bridge
 - CCC have not appointed a new Highways Officer at CCC – HAPC'S temporary contact is Steve Alexander.

34. To consider the best options available to fill 1 Vacancy on the Parish Council.

35. Financial Matters

35.1 To receive the financial report and approve the payment of bills (**Appendix 2**).

35.2 To agree and sign the updated 2020-2021 AGAR Annual Return Section 2 (Accounting Statements) (**Appendix 3**)

35.3 To accept the quarterly and bank reconciliation (**Appendix 4**)

35.4 To accept quotes from K&M Lighting and UK Power Networks and agree a date for work to begin on the upgrade of four concrete streetlights.

UK Power Network's quote is for £677 plus VAT x 4 = £3249.60. K&M Lighting materials/labour is for £2196.12 plus VAT (£2635.34). Total cost is **£5884.94 Inc. VAT**.

36. Village Maintenance and Repairs

36.1 To note – 22/6/21 emailed Steve Alexander at Highways CCC with all outstanding cases:

a) Reported on 5 & 25 May 2021, Reference 00367959 – New Road - broken gate at the entrance to Hemingford Abbots

b) Reported on 29 April 2021, Reference 00367662 – Barrier repairs – when will work be taking place?

c) Reported on 5 & 25 May 2021, Reference 00369628 – Broken Gate on Bailey Bridge (end of Meadow Lane)

d) Email received from SA on 12 May 2021: Following advice from our Road Safety Team, I can confirm junction lining and 1 x 4m centre line can be provided in order to adhere to the Traffic Signs Regulations and General Directions. Please can you provide me with a date for carrying out the work?

d) Email to Highways on 20 April 2021 - Please may I book a site visit? We would like the Highways Officer to look at one of the low verges (at the entrance to Hemingford Park from Common Lane). Large vehicles seem unable to turn into Hemingford Park without their wheels encroaching on and damaging the verge.

We have just replaced a streetlight that was damaged beyond repair by an unknown vehicle and wish to protect it from any future damage..

36.2 To report – K&M Lighting are still to complete full repairs on streetlights 124 and 406 (parts awaited).

36.3 Discuss and decide upon HAPC arranging to hold a 'Come and meet the Parish Council' event later in 2021 or when Covid restriction are fully lifted.

36.4 Discuss and agree on the type and cost of a replacement picnic table for the Playing Field

37. Correspondence received

37.1 Email received 14/6/21 from St. Ives News:

HAPC to discuss and agree on how HAPC should respond to the CPCA survey Have Your Say re St Ives transport options.

37.2 Email received 22/6/21 from Ann Pinkney, Community Connector, Huntingdonshire Think Communities Team detailing ideas for community engagement initiatives.

37.3 Email received 16/6/21 from the Environment Agency regarding the clearance of the Astro Turf Site. The current owner has agreed to sell the land to Mick George at the end of July. EA to follow up with the new owner to arrange clearance following transfer of ownership.

37.4 Email received 22/6/21 from the Auditor M. Williamson regarding the Playing Field Charitable Trust – Discuss and agree on the best course of action to ensure HAPC are carrying out its duties in accordance with the guidelines.

38. Closure of the Meeting.

39. Date of Next Meetings: Meetings agreed to be held on the 4th Monday of the Month:

26 July 2021