



NOTICE OF THE HEMINGFORD ABBOTS PARISH COUNCIL MEETING

I hereby give notice that a meeting of the
HEMINGFORD ABBOTS PARISH COUNCIL will be held
at 7.30 pm on **MONDAY 20 September 2021**
in the
Hemingford Abbots Village Hall

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to attend the meeting. Please contact the Parish Clerk at least two days before the meeting to ensure appropriate measures can be taken to ensure compliance with Covid safety requirements.
Email: parishclerk@hemingford-abbotsparishcouncil.org.uk.

Maxine Blewett

Clerk to the Council
15 September 2021

AGENDA

65. To receive Apologies for absence
66. Reports from County Councillor and District Councillors
67. Councillors' Declaration of Interests
68. Public Participation Session
69. To Consider planning applications, decision notices and tree work applications received (**Appendix 1**)
 - 69.1 **21/01617/LBC** 3 Barnfield Hemingford Abbots Huntingdon. Proposal: Authorisation for UPVC window and door installation to replace 1970's single glazing. Received 7/21, | Validated 23/8/21, Respond by 21/9/21.
 - 69.2 **21/01453/FUL** Lattenbury Farm, Lattenbury Lane, Godmanchester. Proposal: Manure Store and concrete yard. Respond 22/9/21.
 - 69.3 **For information 21/80302/COND** Conditional Information for 18/01485/FUL: C18 (Construction management plan) and C19 (Affordable Housing) Open for comment icon Adjacent 10 Chapmans Hemingford Abbots. Received 01/9/21, Validated 1/9/21. Status: In progress.
 - 69.4 **21/01617/LBC** 3 Barnfield, Hemingford Abbots. Authorisation for UPVC window and door installation to replace 1970's single glazing. Response by 21/9/21.
 - 69.5 **21/01926/FUL** Hummingbird 52 Common Lane, Hemingford Abbots. Demolition of existing detached bungalow to be replaced with three storey detached dwelling house. Application received 20/8/21.
 - 69.6 **21/01686/FUL** Land Rear of Royal Oak Corner, Royal Oak Lane, Hemingford Abbots. Proposed formation of a 4-bed dwelling. Respond by 21/9/21.
 - 69.7 **21/01935/TRCA** Blackbirds, Royal Oak Lane, Hemingford Abbots. Monterey Cypress group - remove Received: 21/8/21, Validated 21/8/21, Status: In progress.
 - 69.8 **21/01889/TRCA** The Old Pavilion, Common Lane, Hemingford Abbots. T1 + T2 Cherry Trees. T3 Elm Tree. In all 3 cases these trees have overhanging branches creating excessive shade to our garden. We would like to prune back the overhang to our boundary. Received 16/8/21, Validated 20/8/21, Status: In progress.
 - 69.9 **21/02002/TRCA** Wildwood, Rideaway, Hemingford Abbots. T1 & T2 Cypress - Reduce height by 1m to prevent encroachment into neighbouring trees T3 Cypress - Reduce individual tree to 4m high in line with adjacent hedge Received 30/8/21, Validated 30/8/21, Status: In progress.

- 70. To approve the minutes of the meeting held on 26 July 2021 (Appendix 2)**
- 71. Matters arising from the previous meetings and Action Points.**
- 71.1 **Website** – update (ZR)
- 71.2 **LHI** – update (MW).
- 71.3 **Noticeboards for the Playing field** – update (BF).
- 71.4 Parish Council Open Meeting 29/9/21 – Update (MW) and discuss and agree arrangements (all)
- 71.5 Astro-Turf Site – To report that a second letter has been issued to the Environment Agency from Dr. Willetts of Gunner Cooke Ltd.
- 72. Clerk's report:**
- 72.1 Insurance Claim for replacement village gate – email was received on 13/9/21 from Came & Co. asking HAPC for further information. Response sent 14/9/21. Two quotes have been received from local businesses.
- 72.2 Bailey Bridge gate repair Reference 00369628) – email sent to Steve Alexander asking for an update on both issues. Barrier repairs Reference 00367662) Awaiting response.
- 72.3 The new picnic table has been assembled and the old one removed and disposed of by Paul Whitton.
- 72.4 Streetlight 124 has been repaired. Awaiting information from K&M on when streetlight 406 will be repaired.
- 72.5 An update to the Electoral Register has been received. Clerk to send welcome letter on behalf of the PC?
- 72.6 Email received from PKF Littlejohn on 31/8/21 confirming they have everything to complete HAPC's audit. Accessibility Notices have been removed from the noticeboards.
- 72.7 Playground Inspection is due to take place before 20/10/21. Wicksteed to contact Clerk as this is a joint inspection.
- 72.8 CIL application are invited from HDC and submissions required by 27/9/21. HAPC to make an application?
- 73. Appointment** - Discuss and elect a new Chairman for the Personnel Committee and a Representative for the HAVH Committee (all).
- 74. To consider the best options available to fill 2 Vacancies on the Parish Council.**
Cllr. Christine Nicol resigned from her role at the end of August. Chris was the Chairman of the Personnel Committee and HAPC's representative on the Hemingford Abbots Village Hall Committee. HAPC would like to express their sincere thanks to Chris for her support and contribution over her many years of service. **HAPC are now seeking applications for two Councillor positions.**
- 75. Financial Matters**
- 75.1 To receive the retrospective financial report and approve the payment of bills made in August 2021 (**Appendix 3**)
- 75.2 To receive the September financial report and approve the payment of bills (**Appendix 4**).
- 75.3 To agree the quarterly bank reconciliation (**Appendix 5**)
- 76. Village Maintenance and Repairs**
- 76.1 Reports on any new issues (all)
- 76.2 Grass cutting – Request from BF for HAPC to consider amending the contract next year to have weekly cuts throughout the season. Decision required.
- 76.3 Discuss and agree if HAPC wish to pursue an LHI bid (deadline 30/9/21)
- 77. Correspondence received**
- 77.1 Email received from Andy Ward of UKAS requesting support for the Hemingford Firework Display on 6/11/21 – Discuss and agree what level of support is suitable.
- 77.2 Email received from a participant of the cancelled Triathlon on 12/9/21 asking for clarification on why the event was cancelled.
- 78. Closure of the Meeting.**
- 79. Date of Next Meetings:**
Parish Council Meeting, Monday 25th October 2021
Administrative Trustees Meeting (HEMINGFORD ABBOTS PLAYING FIELD) 25 October 2021.