

HEMINGFORD ABBOTS PARISH COUNCIL
Meeting of the Parish Council
to be held on Monday 24 February 2020 at 7.30 p.m.
at the Hemingford Abbots Village Hall

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to attend the meeting.

Ramune Mimiene

Clerk to the Council
18 February 2020

MEMBERS: 7

QUORUM: 3

AGENDA

- 131. To Receive and Approve Apologies for Absence**
- 132. County/District Councillors' Update**
To receive and accept reports
- 133. Councillors' Declaration of Disclosable Pecuniary and Other Interests**
To receive Declarations of Disclosable Pecuniary and Other Interests from members, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating at any Agenda item
- 134. Public Participation Session**
Open Forum. A maximum of 15 minutes is permitted for members of the public to address the Council. Members of the public may have up to three minutes each. Items to be addressed should be notified to the Clerk three working days in advance of the meeting.
- 135. Planning**
- a) Former Golf Course resubmission for Registration as an Asset of Community Value
- b) 20/00233/TRCA Hummingbird 52 Common Lane Hemingford Abbots Huntingdon PE28 9AW - Oak (T3) - fell because of excessive shading and low amenity value. Replant with one standard ash in same position - Please refer to the plans and tree works schedule on HDC Planning portal
- 136. Minutes of the previous meetings**
- a) To approve as a correct record the Minutes of the meetings held 28 January 2020
- 137. Matters Arising from the previous meetings and reports from Clerk & Cllrs**
- 138. To consider Co-option to fill the 2 Vacancies on Parish Council**
- 139. Suggestions for Parish Council Objectives, Cllr M Whewell, report attached.**
Note: There will be a short informal meeting immediately after the PC meeting amongst councillors to discuss this.
- 140. Update on Review of Council Administration Policy & Procedures – Draft documents circulated by the Clerk**
- a) Data Protection and Compliance Failure Policy
- b) Removable Media Policy
- c) Social Media and Electronic Communication Policy
- 141. Financial Matters**
- a) To note HDC confirmation re: Council Tax – Precept 2020/21

Notified Precept of:	£21748
Tax Base for Area (Equated number of Band D Properties)	332

Band D Charge (to cover Local Council Precept)	£65.51
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- b) Parish Council Insurance expires 1 Apr 2020, notification received.

Next Steps

In the next few weeks your current insurer will issue us with your renewal terms, at which time we will review your policy requirements and issue a renewal quotation approximately 4 weeks prior to your renewal date.

- c) To Approve February 2020 Payments

Payments to be approved & paid		24/02/2020			
			Net	VAT	Total
BACS Wages	Wages including payments to HMRC Feb 20		£ 488.49	£ -	£ 488.49
BACS Expenses	Expenses Feb 20		£ 30.32	£ -	£ 30.32
BACS Ask It	On site visit re printing issues on the lap top 2 Feb 20		£ 33.33	£ 6.67	£ 40.00
BACS Hemingford Piece Memorial Field	Yearly Grant		£ 580.00	£ -	£ 580.00
			£ 1,132.14	£ 6.67	£ 1,138.81

- d) Financial Reports – To receive financial reports to 31st January 2020, Cllr J Peters and The Clerk

- e) Street lighting:

To consider renewing the Streetlighting Maintenance Contract

- f) Arrangements for administering the Trusteeship of the Playing Field

Resolution. That HAPC, appointed by the Charity Commission as the Administrative Trustee of the Hemingford Abbots Playing Field, will continue to request HAPC, in fulfilling their duty, to maintain the Playing Field.

Dates of Trustee meetings for 2020

142. Village Maintenance and Repairs

- a) To review and consider areas of maintenance and repairs that are needed to be carried out in the village
b) Refurbishment of the village sign – update

143. Highway Faults, Repairs and Issues

- a) Rumble strips in High Street. Councillors to view and consider preferences for repair/replacement/removal
b) LHI scheme application for 20 mph limits. Ongoing. Feedback on the presentation by Cllrs Z Ryall and M Whewell
c) **IMPORTANT INFORMATION IN RELATION TO 2021/22 LOCAL HIGHWAY IMPROVEMENT (LHI) APPLICATIONS**
Note: All Highways faults can be reported via this link <https://highwaysreporting.cambridgeshire.gov.uk/>

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to meetings) Act 1960

144. Staffing Update: Clerk's contract

Open the meeting

145. Correspondence for Information and Response

146. Agenda items for the next meeting

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

147. Date of Next Meetings - Meetings agreed to be held on the 4th Monday of the Month at 7.30pm at the Village hall:

23 Mar
27 Apr
18 May (Due to 25 May 20 being a bank Holiday)
22 June
27 July
28 Sep
26 Oct
23 Nov
No meetings planned for Aug and Dec