

Hemingford Abbots Parish Council
Minutes of the Meeting of the Parish Council
held on 26th November 2019 at 7:00pm
at Hemingford Abbots Village Hall

Present

Parish Councillors: Bridget Flanagan (Chairman)
 Brian Parsons
 John Peters
 Zoe Ryall
 Marcus Whewell

Minute taker: Georgina West (Clerk)

County and District Councillors: 1

Members of the Public: 0

88. To receive and approve apologies for absence

Apologies were accepted & approved from Cllr Ms Wills and accepted from CC Bates & DCs Mrs Conboy & Grice

89. Councillors' Declaration of Disclosable Pecuniary and Other Interests

None

90. Public participation session

None.

91. County/District Councillors' Update

DC Mrs Wilson – her observations of council work in the district in the 3 months since she became a District Cllr, with the focus on trees & waste minimisation.

92. Minutes of the previous meetings

Resolved that the minutes of the meeting held on 29th October 2019 and 4th November 2019 should be approved and signed by the Chairman.

93. Matters arising from the previous meetings and reports from Clerk & Cllrs

It is noted that Cllr Mrs Flanagan, Chairman HAPC, has written to Mrs Christine Nicol, thanking her for her years of service to HAPC.

94. Review and confirmation of Council administration

- a) Data Protection and Compliance Failure Policy – Cllrs Whewell & Peters to work together and bring to the January 2020 meeting.
- b) Removable Media Policy – as 94a
- c) Social Media and Electronic Communication Policy – awaiting information on HDC's SM & EC Policy.

95. Financial Matters

- a) **Resolved** that the following payments are made:

			Net	VAT	Total
BACS	G West	Salary			
BACS	G West	Travel expenses			
BACS	G West	Home office allowance			Confidential
BACS	RIALTAS	Annual software support charge	£121.00	£24.20	£145.20

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Chairman Date.....

BACS	Bradgate	Grass maintenance September 2019	£118.29	£23.66	£141.95
BACS	MiJan Ltd	Internal audit fees for year end 2018/19	£69.90	£0.00	£69.90
BACS	Wicksteed	Children's play area repairs	£954.33	£190.87	£1,145.20
	St Margaret's				
BACS	Church	Parish magazine contribution 2018	£250.00	£0.00	£250.00
	St Margaret's				
BACS	Church	Parish magazine contribution 2019	£250.00	£0.00	£250.00
			<u>£2,234.24</u>	<u>£238.73</u>	<u>£2,472.97</u>

- b) Financial Reports to 31th October 2019 were received and accepted.
Resolved that the Chairman sign the payment schedule & detailed Council report.
- c) It was **resolved** that the precept for 2020/21 be set as £21,748.00
- d) Street lighting energy contract update. It is noted that Cllr Mrs Flanagan has signed the new contract. Cost £581 per annum, fixed for 46 months.
- e) Arrangements for administering the Trusteeship of the Playing Field: Cllr Mrs Flanagan is pursuing the matter with the Monitoring Officer at HDC.

96.

Planning

APPLICATION REF. 19/02137/FUL

Erection of a pair of house after demolition of existing dwelling

Brookside Cottage Lattenbury Lane Godmanchester Huntingdon PE28 9PA

HAPC recommendation: Approval subject to compliance with the local plan for development in the countryside. HAPC wish that these two dwellings be for key worker and not for market housing.

97.

Village Maintenance and Repairs

Refurbishment of the second village sign was discussed. It was **resolved** to seek a quote for this additional work.

98.

Highway Faults, Repairs and Issues

The date for the next litter pick was set as Sunday 9th February 2019 to commence at 10am. All equipment will be provided.

99.

Personnel

To interview as soon as possible.

100.

Correspondence for Information and Response

Cambridgeshire Waste & Minerals Consultation; it was proposed that Cllr Ms Wills draft a response on behalf of HAPC.

101.

Agenda items for the next meeting

Cllr Parsons tendered his resignation. On behalf of HAPC, Cllr Mrs Flanagan thanked him for his time and unstinting service to the Council.

Co-option of new Cllrs.

Georgina West was thanked for her time as Clerk to the Council and presented with a personal gift of flowers.

102.

Date of Next Meeting

Tuesday 28th January 2020 at 7.00pm

Meeting closed at 8.45pm

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Chairman Date.....