

Hemingford Abbots Parish Council
Minutes of the Meeting of the Parish Council
held on 24th September 2019 at 7:00pm
at Hemingford Abbots Village Hall

Present

Parish Councillors: Bridget Flanagan (Chairman)
Chris Nicol
Brian Parsons
John Peters
Marcus Whewell
Josephine Wills

Minute taker: Georgina West (Clerk)

County and District Councillors: 2

Members of the Public: 1

- 47. To receive and approve apologies for absence**
Apologies were accepted & approved from Cllr Mrs Ryall & accepted from DC Mike Grice. Cllr Parsons joined the meeting at 7.10pm.
- 48. Councillors' Declaration of Disclosable Pecuniary and Other Interests**
None
- 49. Public participation session**
None
- 50. County/District Councillors' Update**
DC Sarah Wilson: report received from DC Sarah Conboy in advance of the meeting. Queries over whether due process has been followed in increasing the cost of parking at HDC car parks. CC Ian Bates: informed Council that 170 applications have been received during the latest LHI bid. The pot-hole repair vehicles known as 'the dragons' are proving to be efficient and cost effective.
- 51. Minutes of the previous meetings**
Resolved that the minutes of the meeting held on 30th July 2019 should be approved and signed by the Chairman
- 52. Matters arising from the previous meetings and reports from Clerk & Cllrs**
JP: meeting regarding the proposed river crossing. Reported that there are other surveys underway for further consideration.
JW & BF attended launch of The Hemingford Hub (a good neighbour scheme). JW gave a brief overview of the scheme.
- 53. Review and confirmation of Council administration**
- a) Data Protection and Compliance Failure Policy – **Resolved** that a draft policy/procedure be produced for the next meeting.
 - b) Information Protection Policy – as 55 (a)
 - c) Information Security Incident Policy – as 55 (a)
 - d) Removable Media Policy – as 55 (a)
 - e) Social Media and Electronic Communication Policy – **Resolved** that in the absence of Cllr Mrs Ryall to defer to the October HAPC meeting.

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Chairman..... Date.....

- f) Personnel Committee ToRs – Cllr Mrs Nicol will forward the draft policy to all Cllrs before the next meeting. Cllr Mrs Nicol was thanked for all her efforts to date.

54. Financial Matters

- a) **Resolved** that the following payments are made:

			Net	VAT	Total
August					
BACS	G West	Salary			
BACS	G West	Travel expenses & office allowance			Confidential
BACS	Bradgate	Grass maintenance July 2019	£118.29	£23.66	£141.95
			<u>£810.96</u>	<u>£23.66</u>	<u>£834.62</u>
September					
BACS	G West	Salary			
BACS	G West	Travel expenses & office allowance			Confidential
BACS	Bradgate	Grass maintenance August 2019	£118.29	£23.66	£141.95
			<u>£576.41</u>	<u>£23.66</u>	<u>£600.07</u>

- b) Financial Reports to 31st July 2019 & 31st August 2019 were received and accepted. **Resolved** that the Chairman sign the payment schedule & detailed Council report.
- c) Playing Field Grass maintenance - grass length (too long). The Clerk will contact Bradgate and arrange a meeting with Cllr Mrs Flanagan & Cllr Peters soonest.
- d) Planning for 2020/21 Annual Budget. Cllrs are requested to send potential expenditure to JP & BP for consideration by the Finance WG before the next HAPC meeting.

55. Village Maintenance and Repairs

- a) CCC grass cutting on Rideaway and New Road verges. It was **resolved** that the Clerk will write to CCC and ask that on Rideaway and New Road only sight lines are cut.
- b) Annual Safety Inspection report by Wicksteed: repair work to children’s play equipment in the Playing Field. Clerk to contact Wicksteed and ask for update on date for repair work to be completed.

56. Highway Faults, Repairs and Issues

Update on the LHI bid. MW & ZR had a constructive meeting with Karen Lunn of CCC. MW gave a brief overview of the meeting.

57. Correspondence for Information and Response

- a) Defibrillator fund: CN – the Village Hall have agreed to have a defibrillator installed on their wall. The Chairman suspended Standing Orders in order for a member of the public to speak about the need for a defibrillator in the village.
- b) It was **resolved** that the Clerk will instruct Utility Aid to act as brokers for street lighting energy.
- c) Response to the Combined Authority Draft Transport Plan: BF to respond & will circulate response to Cllrs.

58. Agenda items for the next meeting

75th Anniversary of VE Day

59. Date of Next Meeting

Tuesday 29th October 2019 at 7.00pm

Meeting closed at 8.55pm