

# DRAFT

## HEMINGFORD ABBOTS PARISH COUNCIL

### Minutes of the Meeting of the Parish Council held on 28<sup>th</sup> February 2018 at 7:30pm at Hemingford Abbots Village Hall

**Present Councillors:** Erika Brown (Chairman)  
Bridget Flanagan  
Alun Jones  
Pearl Muspratt  
John Peters  
Marcus Whewell

**Clerk:** Bridget Flanagan

**County and District Councillors:** None present

**Members of the Public:** None present

**124 To receive and approve Apologies for Absence**  
Apologies were received and approved from Councillor Christine Nicol and Parish Clerk Carole Pollock.  
Apologies were received from County Councillor Ian Bates.

**125 Councillors' Declaration of Disclosable Pecuniary and Other Interests**  
Councillor Erika Brown declared an interest in item 131d(iv).

**126 Public Participation Session**  
None present

**127 County/District Councillors' Update.**  
None present

**128 Minutes of the previous meeting**  
The Minutes of the meeting held on the 31st January 2018 were agreed as a correct record and signed.

**129 Matters Arising from the previous meeting**  
The Minutes Action Plan was reviewed.

**130 For Information Only**  
Parish Council elections will be held on the 3<sup>rd</sup> May, date for the Annual Parish Meeting and the Annual Parish Council Meeting to be agreed at the next meeting. Emma Cichy, the CCC Highways Officer for the area was suggested as a possible speaker for the Annual Parish Meeting.

**131 Planning**

- a Outstanding Matters**  
No matters to report
- b Application determined by HDC or Withdrawn**
  - i 74 Common Lane – 17/02651/TREE** – T1-Silver Birch thin crown by 25% to allow more light through the canopy, T2 – Horse Chestnut remove deadwood, T3 Horse Chestnut raise lower canopy up to 4m and remove deadwood, T4 - Ash remove hanging limb and deadwood, T5 – Crack Willow overall crown reduction by 3m.  
**HAPC:** Defer to HDC tree officer. **HDC:** Permission
  - ii 76 Common Lane - 18/00151/TREE** – Field Maple – Cut down to ground level due to dangerous poor condition – replant same or similar tree  
**RESOLVED** to recommend approval **HDC:** Permission
- c Application awaiting determination by HDC**
  - i Land Between Houghton Grange and The How, Houghton Road, Houghton 1301056OUT** - Hybrid application. Outline permission for 224 dwellings and retail unit (details of access and layout included) and full permission for roads, pathways, Public

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Open Space, associated landscaping, lighting and drainage.

**HAPC:** Refusal .

- ii **The Old Pavilion, Common Lane – 17/00254/FUL** – Partial demolition of the Old Pavilion and provision of a new extension and the construction of a new single family house with associated access and soft and hard landscaping.

**HAPC:** Approval

- iii **The Old Pavilion, Common Lane – 17/00255/LBC** – Partial demolition of the Old Pavilion and provision of a new extension and the construction of a new single family house with associated access and soft and hard landscaping.

**HAPC:** Approval

- iv **Land West of Royal Oak Corner, Royal Oak Lane – 17/00917/FUL** – Erection of a 5-bed one and a half storey dwelling.

**HAPC:** Approval

- v **The Meads, Royal Oak Lane – 16/01674/HHFUL** – Retrospective application for the erection of a garden fence.

**HAPC:** Refusal

Update email received from HDC Enforcement Officer was regarded as unsatisfactory, the Parish Clerk to contact District Councillor Doug Dew and express strongly the Parish Council's dissatisfaction.

- vi **Barn Royal Oak Corner, High Street - 17/01906/FUL** – Proposed formation of a 4-bed dwelling (involving conversion and extension of two existing buildings)

**HAPC:** Approval

- vii **66 Common Lane – 17/02563/HHFUL** – Extension to existing single storey detached garden room.

**HAPC:** No observations for or against.

- viii **Littlebury Farm, Moats Way – 17/02535/HHFUL** – Outbuilding for storage and workshop.

**HAPC:** Refusal

- ix **The Granary, Church Lane - 17/02652/HHFUL** – To change first floor flat roofed dormer windows to pitched roof dormer windows and removal of wooden conservatory down to dwarf wall and replace with oak frame.

**HAPC:** No observations for or against

- x **The Forge, High Street - 18/00015/HHFUL** – Conversion of existing garage to provide annexe accommodation.

**HAPC:** Approval

- xi **The Forge, High Street - 18/00016/LBC** – Conversion of existing garage to provide annexe accommodation.

**HAPC:** Approval

## d New Applications

- i **Rosemary Cottage, High Street - 18/00040/HHFUL** – Removal of existing fence and replace fence to the side of back garden with 1.95mt high close board and 1mt high to side of front garden.

**RESOLVED** to recommend approval and to note that the fence was to be positioned within the boundary of the property and did not encroach upon the footpath to the Playing Field.

- ii **30 Common Lane - 18/00215/TREE** – Lime adjacent to front of house – Top and fell to as near ground level as is practicable.

**RESOLVED** to make no observations for or against and defer the application to the HDC Tree Officer.

- iii **10 Common Lane – 18/00252/TREE** – Elm – Fell tree as it is leaning and overgrown.

**RESOLVED** to make no observations for or against and defer the application to the HDC Tree Officer.

- iv **The Old Pavilion, Common Lane – 17/00254/FUL** – Partial demolition of the Old Pavilion and provision of a new extension and the construction of a new single family house with associated access and soft and hard landscaping

**RESOLVED** to make no further comments on this application.

## 132 Village Maintenance and Repairs

- a **RESOLVED** to undertake some ground clearance in preparation for installing barriers at the Old Shell Garage site, but costs to be remain within budget agreed at the previous meeting.

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Councillor Alun Jones to obtain quotations for the work. **RESOLVED** also to undertake some preliminary ground clearance at the textile bank area, quotations to be obtained.

- b** The quotation received from Paul Larter for the adjustment to the High Street/Regatta Field gate was considered and **RESOLVED** to accept the quotation for £150 plus VAT but to verify with the contactor the position of the post to be moved. Adjacent landowner to be informed as a courtesy.
- c** The dog control order covering Hemingford Abbots Playing Field was not adequate, both the playing field and the footpath needed to be included in the order. Parish Clerk to write to HDC; Councillor John Peters to provide further details.
- d** It was reported that the vehicle activated sign in the High Street flashed randomly at night, Councillor John Peters to check and liaise with the Parish Clerk.

## 133 Highway Faults, Repairs and Issues

Councillors Erika Brown, Bridget Flanagan, John Peters, County Councillor Ian Bates to meet with CCC Highways Officer Emma Cichy on the 1<sup>st</sup> March to discuss village highway issues. The Parish Council was pleased to note that a temporary sign had been erected on the A14 advising drivers that New Road was unsuitable for large vehicles but it was requested that it be positioned further west to allow drivers sufficient time to adjust their direction of travel. County Councillor Ian Bates to organise reposition.

## 134 Financial Matters

**a** **RESOLVED** that the following accounts be approved and paid:

<b>i</b>	Clerk's salary	For Feb 2018	£ 335.30
<b>ii</b>	Clerk's expenses	Feb 2018 Office & Gen Exps	£ 52.22 plus VAT
<b>iii</b>	St James Hemingford	2018 Parish Mag Costs	£ 250.00
<b>iv</b>	K&M Street Lighting	Street Lighting Maintenance	£ 333.50 plus VAT

## 135 Correspondence

Correspondence noted as received

- a** Email: HPMF Agenda and Minutes
- b** Email: CCC Bulletins, News Releases & Briefings
- c** Email: CCC – Hunts Forum Newsletters, Bulletins
- d** Email: CAPALC/NALC Newsletters/Bulletins/Corrections
- e** Email: CPRE Newsletters
- f** Email: A14 Cambridge-Huntingdon Updates

## 136 Publications Received

None received.

## 137 Matters for Future Consideration

Meeting closed at 8:45 pm