

HEMINGFORD ABBOTS PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on 28th September 2016 at 7:30pm at the Hemingford Abbots Village Hall

Present: Erika Brown
Councillors: Bridget Flanagan
Alun Jones
Pearl Muspratt
Christine Nicol
John Peters (Chairman)
Marcus Whewell

Clerk: Carole Pollock

County and District Councillors: None present

Members of the Public: 2 members of the public

67 To receive and approve Apologies for Absence

Apologies were received from County Councillor Ian Bates.

68 Councillors' Declaration of Disclosable Pecuniary and Other Interests

None declared

69 Public Participation Session

The meeting was advised that work on the blocked drain outside the village hall had finally been completed and no further flooding had been reported. A resident felt that the issue of stones on the verges needed to be addressed as more stones had appeared in the village and it was reported that a school child had fallen over one of these stones and had grazed her leg. Councillor Erika Brown to investigate the incident. It was also mentioned that inconsiderate parking outside the village hall was a problem at times.

70 County/District Councillors' Update.

No report was available. The Parish Clerk to contact the two District Councillors to express the Parish Council's disappointment that neither District Councillor was able to attend the meeting.

71 Minutes of the previous meeting

The Minutes of the meetings held on the 27th July and 17th August 2016 were agreed as a correct record and signed.

72 Matters Arising from the previous meeting

The Minutes Action Plan was reviewed.

73 For Information Only

Councillor John Peters gave an update on the current progress on the village street lighting upgrade and refurbishment programme. Councillor John Peters advised that a response had been received from Nigel McCurdy and that a meeting with the members of the Joint Parishes Group and Huntingdonshire District Council was in the process of being arranged. The Cambridgeshire County Council boundary changes were also discussed.

74 CCC - Local Highway Improvement (LHI) initiative Scheme

The Parish Council felt that any application to the scheme would be unsuccessful due to the ranking system used it was therefore **RESOLVED** not to submit an application.

75 CCC - Community Highways Volunteering Scheme

The Parish Council discussed and considered joining the scheme but it was **RESOLVED** not to join the scheme.

76 A14 Community Fund

No proposals for a grant application had been received, therefore it was **RESOLVED** that no application would be submitted at this time.

77 Flood Awareness and Preparedness Questionnaire

The questionnaire was discussed and completed. The Parish Clerk to submit the completed questionnaire.

78 Community Right to Bid

The Parish Council felt that the Hemingford Abbots Playing Fields and Village Hall were better protected under their own charity scheme. The Axe and Compass Public House, the Regatta Field and two other fields were identified as assets of possible community value within the Parish. Councillors Bridget Flanagan and Alun Jones to complete the application form for the Regatta Field and the Parish Clerk for the Axe and Compass Public House. The Parish Council would contact the owners to explain the reasons for identifying their land/property as assets of community value, the Parish Clerk to compose an explanatory letter.

79 Village Maintenance and Repairs

The paint on the village signs was peeling, the Parish Clerk to contact the supplier to enquire how to prolong the life of the paint. MG Gardening Services had been instructed to inspect the bench opposite the Hemingford Abbots Village Hall and to quote for repairs. It was **RESOLVED** to repair the bench as a temporary measure and to replace the one bench with two new benches made of resin instead of wood up to the value of £1200. The Parish Clerk to obtain quotations. It was noted that there was still a vacancy for the Parish Tree Warden.

80 Highway Faults, Repairs and Issues

- a Councillor John Peters was concerned about the condition of the road in Rideaway and will take pictures of the damage for submission to Cambridgeshire County Council Highways Department. The hedge in Rideaway on the left hand side as you enter the village is overgrown and obscures the vehicle activated sign, the Parish Clerk to report the issue to CCC Highways. The Parish Clerk to extract data from the village vehicle activated signs, Councillor John Peters to assist.
- b The Parish Council discussed the response received from Cambridgeshire County Council Highways Department on the issue of obstructions of the highway in the village and the lack of further response from Richard Lumley. It was **RESOLVED** to pursue the matter as the Parish Council still remains at financial risk.

Meeting adjourned at 8:30pm
Meeting recommenced at 8:50pm

81 Hemingford Abbots Playing Fields

The Inspection Report received from Wicksteed Playscapes was reviewed and it was agreed to request a separate quote from Wicksteed Playscapes, just for the replacement of the seats and guard rail excluding the costs for painting. Further quotes to be obtained for the painting of the equipment and repairs to the wetpour.

82 Financial Matters

a **RESOLVED** that the following accounts be approved and paid:

i	Clerk's salary	For Sept 2016	Chq: 300159	£	331.97
ii	Clerk's expenses	Sept 2016 Office Exps	Chq: 300160	£	26.00
iii	Wicksteed Playgrounds	Inspection Report	Chq: 300161	£	45.00 plus VAT
iv	MiJan Limited	Internal Audit fees	Chq: 300162	£	50.00
v	MG Garden Services	Village Maintenance	Chq: 300163	£	88.00
vi	K Fergusons Ltd	Grass Cutting	Chq: 300164	£	870.00 plus VAT
vii	Staples UK Ltd	Stationery	Chq: 300165	£	38.72 plus VAT
viii	PKF Littlejohn Ltd	External Audit fees	Chq: 300166	£	100.00 plus VAT

- ix Stukeleys Parish Council Computer Exps Refund Chq: 300167 £ 48.15 plus VAT
- b Income noted as received:
 - i CAPALC Transparency Fund £ 550.00
- c The 2015/16 Internal Audit Report was reviewed and the Parish Clerk/RFO was thanked for her hard work resulting in an excellent Audit Report.
- d An application for financial assistance to Cambridgeshire Search and Rescue (CamSAR) was considered and it was **RESOLVED** to award a grant of £100.
- e A proposal from the Hemingford Abbots Village Hall was discussed, the offer of a television would not meet the needs of the Parish Council but the Council would be pleased to accept the offer of a laptop to view planning applications. An offer of a projector had also been received, which the Parish Council was also pleased to accept. However, it was **RESOLVED** that if the donated projector was faulty or incompatible with the laptop a new projector would be purchased for £400.

83 Planning

a Outstanding Matters

No matters to report

b Application determined by HDC

- i **Fairways Lodge, Cambridge Road – 15/01563/FUL** – Change of Use of golf course to National Centre for Great War (NCGW), revised access arrangements, provision of a car park and coach park, erection of buildings for museum (replica training camp), erection of fishing lake/balancing pond and internal watercourse, excavation for replica trenches, erection of earth bunds, laying of track for narrow gauge railway, creation of memorial garden, erection of trenches for use as film set.
HAPC: Refusal HDC: Refused
- ii **25 Common Lane – 16/01640/TRCA** – Field Maple: reduce crown by approx. 2 metres. Silver Birch: reduce lateral growth close to house by 3 metres.
HAPC: No observations for or against. HDC: Consent
- iii **8 Rideaway – 16/01563/TRCA** – T1 Scots Pine-Fell tree.
HAPC: No observations for or against. HDC: Consent
- iv **6A Common Lane – 16/01073/HHFUL** - Amendment to position of glazed link to approved pool extension by Anthony Rickett Architects, planning ref 1301337 REP, dated 8 October 2013, due to position of air conditioning units, to existing house.
HAPC: No observations for or against. HDC: Permission
- v **36 High Street– 16/00988/HHFUL** – Loft conversion and alterations to roof pitches to rear of property including forming of gable on rear elevation.
HAPC: No observations for or against. HDC: Permission

c Application awaiting determination by HDC

- i **Land Between Houghton Grange and The How, Houghton Road, Houghton 1301056OUT** - Hybrid application. Outline permission for 224 dwellings and retail unit (details of access and layout included) and full permission for roads, pathways, Public Open Space, associated landscaping, lighting and drainage.
HAPC: Refusal
- ii **Axe & Compass, High Street – 1401175FUL** – Erection of outbuilding for food and beverage preparation.
HAPC: No observations for or against
- iii **Royal Oak Corner, High Street – 16/00176/TREE** – All Willows to be pollarded to 6-8m, remove all Leylandii, fell all Poplars that are more than 5m from boundary, T1:Beech tree –fell, T2-Thorn –fell, T3- Horse-chestnut – fell and other works.
HAPC: Refusal
- iv **Selwyn Cottage, Rideaway – 16/00358/TRCA** – Remove a Scots Pine.
HAPC: No observations for or against.
- v **6 Rideaway Drive – 16/00782/TRCA** – Removal of a Monkey Puzzle tree.
HAPC: No observations for or against.
- vi **Selwyn Cottage, Rideaway– 16/01383/TRCA** – Removal of small Yew Tree. and remove.
HAPC: No observations for or against.
- vii **30 Common Lane – 16/01685/TREE** – Row of 26 Lime Trees – Crown reduce height by approx. 20-25%. Crown lift to clear 5 metres. High remove Epicormic

growths up to 5 metres. Remove dead wood.

HAPC: No observations for or against.

- viii** **43 Common Lane – 16/01497/HHFUL**– Remodel existing house to front and rear elevations, construction of a single storey rear extension together with minor internal alterations.

HAPC: Refusal

d **New Applications**

The Parish Clerk to chase Huntingdonshire District Council Enforcement team regarding outstanding issues.

84 **Correspondence**

The following correspondence was noted as received

- a** Email: HDC– Huntingdonshire Local Plan/Wyton Development
- b** Email: UK Power Networks – 105 national number
- c** Email: Wicksteed Leisure – Inspection Report
- d** Email: HPMF Agenda and Minutes
- e** Email: LGA - A councillor's guide to civil emergencies
- f** Email: A14 Cambridge to Huntingdon Parish and Community Forum
- g** Email: CCC: Self-service access to go live at St Ives Library in August
- h** Email: B Penney – HAVH Equipment
- i** Email: CCC – News Releases and Briefings
- j** Email: R Chamberlain – Planning Application 15/1563/FUL
- k** Email: I Muspratt – Planning Application 15/1563/FUL
- m** Email: E Harrold - Planning Application 15/1563/FUL
- n** Email: S Hunt - Planning Application 15/1563/FUL
- o** Email: CCC - Cambridge & Peterborough Devolution Meeting Slides
- p** Email: Wood Green Animal Shelter- Planning Application 15/1563/FUL
- q** Email: CCC - Works & Events Notices
- r** Email: CCC - Local Highway Improvement (LHI) initiative Scheme
- s** Email: D Macrae – Planning Application 16/0147/HHFUL
- t** Email: Invitation to Cambridgeshire ACRE's AGM 2016, Parish Council Conference 2016
- u** Email: Passenger Transport - Changes to Local Bus Services
- w** Email: CCC Bulletins, News Releases and Roadworks & Events bulletins
- x** Email: A14 Integrated Delivery Team Contact Details
- y** Email: CCC - Community Highways Volunteering Scheme
- z** Email: G Hughes/CCC Highways – Obstruction of the Highway
- aa** Email: E Harold - Alcohol application for a bar in the Chapel on the Bridge at St Ives
- ab** Email: Cambridge ACRE - Support Cambridgeshire Partnership
- ac** Email: Greater Cambridge City Deal newsletter - August 2016
- ad** Email: Hunts Forum Newsletters & Bulletins
- ae** Email: R. Chamberlain – HA Boundary Review
- af** Email: UK Power Networks: 105 national number
- ag** Email: CCC - Flood Awareness and Preparedness Questionnaire
- ah** Email: CCC - A1096 London Road, Fenstanton
- ai** Email: CPRE – Newsletters and Branch Chair advertisement.
- aj** Email: CCC/HDC – Devolution update
- ak** Email: LGBCE - Electoral Review of Cambridgeshire: Final Recommendations
- al** Email: CC Ian Bates – Huntingdonshire Proposed Electoral Divisions
- am** Email: Community Roadwatch (UK) C.I.C - Report
- an** Email: NALC Newsletter
- ao** Email: Highways England - A14 Cambridge to Huntingdon improvement scheme update
- ap** Email: CamSAR Grant Aid Application

85 **Publications Received**

None received

86 **Matters for Future Consideration**

- a** Precept 2017/18
- b** Improving Communication with residents

Meeting closed at 09:10 pm