

# HEMINGFORD ABBOTS PARISH COUNCIL

## Minutes of the Meeting of the Parish Council held on 29<sup>th</sup> November 2017 at 7:30pm at the Hemingford Abbots Village Hall

**Present:** Erika Brown (Chairman)  
**Councillors:** Bridget Flanagan  
Alun Jones  
Christine Nicol  
John Peters  
Marcus Whewell

**Clerk:** Carole Pollock

**County and District Councillors:** None present

**Members of the Public:** None present

**90 To receive and approve Apologies for Absence**

Apologies were received and approved from Councillor Pearl Muspratt. Apologies were received from County Councillor Ian Bates.

**91 Councillors' Declaration of Disclosable Pecuniary and Other Interests**

None declared

**92 Public Participation Session**

None present

**93 County/District Councillors' Update.**

None present.

**94 Minutes of the previous meeting**

The Minutes of the meeting held on the 25<sup>th</sup> October 2017 were agreed as a correct record and signed.

**95 Matters Arising from the previous meeting**

The Minutes Action Plan was reviewed.

**96 For Information Only**

**97 Planning**

**a Outstanding Matters**

No matters to report

**b Application determined by HDC or Withdrawn**

**ii Royal Oak Corner, High Street – 16/00176/TREE** – All Willows to be pollarded to 6-8m, remove all Leylandii, fell all Poplars that are more than 5m from boundary, T1:Beech tree –fell, T2-Thorn –fell, T3- Horse-chestnut – fell and other works.  
**HAPC:** Refusal **HDC:** Permission

**v Adjacent 10 Chapmans – 17/00944/FUL** – Demolition of 9 existing garages and erection of one 4 bed-roomed dwelling.

**HAPC:** Refusal

**HDC:** Withdrawn

**c Application awaiting determination by HDC**

**i Land Between Houghton Grange and The How, Houghton Road, Houghton 1301056OUT** - Hybrid application. Outline permission for 224 dwellings and retail unit (details of access and layout included) and full permission for roads, pathways, Public Open Space, associated landscaping, lighting and drainage.  
**HAPC:** Refusal .

- ii **The Old Pavilion, Common Lane – 17/00254/FUL** – Partial demolition of the Old Pavilion and provision of a new extension and the construction of a new single family house with associated access and soft and hard landscaping.  
**HAPC:** Approval
- iii **The Old Pavilion, Common Lane – 17/00255/LBC** – Partial demolition of the Old Pavilion and provision of a new extension and the construction of a new single family house with associated access and soft and hard landscaping.  
**HAPC:** Approval
- iv **Land West of Royal Oak Corner, Royal Oak Lane – 17/00917/FUL** – Erection of a 5-bed one and a half storey dwelling.  
**HAPC:** Approval
- vi **The Meads, Royal Oak Lane – 16/01674/HHFUL** – Retrospective application for the erection of a garden fence.  
**HAPC:** Refusal
- viii **Barn Royal Oak Corner, High Street - 17/01906/FUL** – Proposed formation of a 4-bed dwelling (involving conversion and extension of two existing buildings)  
**HAPC:** Approval
- d **New Applications**
  - i **50 Common Lane - 17/02340/HHFUL** – Single storey extensions to front and rear  
**RESOLVED** to make no observations for or against the application.

**98 Village Maintenance and Repairs**

- a Barriers/bunds to block access to the entrance of the old Shell Garage site/Textile Bank area and related quotations were discussed and considered. **RESOLVED** to use concrete perimeter barriers to block the entrance to the Old Shell Garage Site; assistance to be requested from the A14 Integrated Team. Further quotations for concrete barriers to be obtained. It was felt that bunds of soil to block the Textile Bank Area would look more natural, 90cm high bunds to be placed one metre back from the highway to the toe of the bund. Revised quotations to be obtained. Councillor Erika Brown to enquire with the Flower Festival Committee as to whether their heavy cones could be borrowed and used as a temporary measure to block off the entrance. The litter bin at the area had finally been removed by Huntingdonshire District Council.
- b The new tarmac at the end of Common Lane had been damaged, possibly by a street sweeper vehicle. Condition to be monitored.
- c The date for the 2018 annual litter pick will be Sunday 11<sup>th</sup> February, meeting at 10:00am outside 3 Common Lane. Councillor Erika Brown to prepare a publicity article for the Parish Magazine.

**99 Highway Faults, Repairs and Issues**

No other outstanding highway faults, repairs and issues to consider.

**100 Financial Matters**

- a **RESOLVED** that the following accounts be approved and paid:  
**November 2017**

i	Clerk's salary	For Nov 2017	£ 335.30
ii	Clerk's expenses	Nov 2017 Office Exps	£ 26.00
iii	HAVH	Room Hire July-Nov 17	£ 72.00
iv	Getmapping Plc	Parish Online Subscription	£ 50.00 plus VAT

**December 2017**

i	Clerk's salary	For Dec 2017	£ 335.30
ii	Clerk's expenses	Dec 2017 Office Exps	£ 26.00
iii	LCPAS	Data Protection Training	£ 30.00
iv	SLCC	Subscription	£ 100.00
- b The 2017/18 Financial Reports and 2018/19 Budget were reviewed and it was **RESOLVED** to set the 2018/19 Precept at £18,250.
- c **RESOLVED** to appoint Mijan Ltd (Michael Williamson) as Internal Auditor for 2018.

**101 Correspondence**

Correspondence noted as received

- a Email: HPMF Agenda and Minutes
- b Email: CCC Bulletins, News Releases & Briefings
- c Email: CCC – Hunts Forum Newsletters, Bulletins

- d Email: CAPALC/NALC Newsletters/Bulletins/Corrections
- e Email: CPRE Newsletters
- f Email: HDC- Town/Parish Council Planning Forums
- g Email: A14 Cambridge-Huntingdon Updates
- i Email: CCC – Winter Health Packs
- j Email: Hemingfords Action Group Update
- k Email: STIC – Local Bus Service

**102 Publications Received**

**103 Matters for Future Consideration**

- a Directional signs at the New Road/High Street junction.

**Closed at 09:10 pm**

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**Chairman.....**

**Date.....**