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HEMINGFORD ABBOTS PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on 31st January 2018 at 7:30pm at Hemingford Abbots Village Hall

Present Councillors: Erika Brown (Chairman)
Bridget Flanagan
Alun Jones
Pearl Muspratt
Christine Nicol
John Peters

Clerk: Carole Pollock

County and District Councillors: County Councillor Ian Bates.

Members of the Public: 2 members of the public

109 To receive and approve Apologies for Absence

Apologies were received and approved from Councillor Marcus Whewell.

110 Councillors' Declaration of Disclosable Pecuniary and Other Interests

None declared

111 Public Participation Session

A resident thanked the Parish Council for funding the two village vehicle activated signs (VAS's), however the data reveals that 40% of vehicles were still speeding over 35mph. It was thought that an application to the next CCC Local Highways Improvement Scheme may be more successful as there was now recorded evidence of speeding. It was suggested in Rideaway, that the village welcome sign and 30 mph sign could be moved and the VAS camera repositioned to monitor traffic leaving the village.

112 County/District Councillors' Update.

County Councillor Ian Bates advised the meeting that the CCC budget would be discussed next week by the full Council; and he felt that Council Tax would rise this year to cope with increased demand for services. He suggested that the Parish Council may wish to request that laybys on the A14 be closed to discourage lorry drivers parking overnight, once the A14 had been declassified.

113 Minutes of the previous meeting

The Minutes of the meetings held on the 29th November 2017 and 8th January 2018 were agreed as a correct record and signed.

114 Matters Arising from the previous meeting

The Minutes Action Plan was reviewed.

115 For Information Only

Councillor Christine Nicol advised that the Transport Task Group had met and had discussed alternative services but was still in the process of information gathering.

Item 119 brought forward for discussion

119 Highway Faults, Repairs and Issues

a The Parish Council had received an email inviting applications to the CCC Local Highway Improvement (LHI) 2018/19 Scheme, and therefore discussed various proposals for submission. However, it was later discovered that the scheme was now closed for 2018/19. Councillors Erika Brown, Bridget Flanagan and John Peters to meet with residents, County Councillor Ian Bates and highways officer Emma Cichy to discuss highway issues (repairs to New Road passing places, pot holes, additional signage, low kerbs, village rumble strips and ideas for traffic calming). It was suggested that Jo Challis also be invited to the meeting.

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- b The Parish Council discussed erecting directional signs at the New Road/High Street junction, a quote for the cost to be requested from highways officer Emma Cichy.
- c Vehicle Activated Signs data collected in the past 12 months was reviewed and it would be used to support future applications to any CCC Local Highways Improvement Scheme.
- d The safety fencing on the north east quadrant of the over bridge in Rideaway at junction 25 had fallen down, to be reported to Highways England.

County Councillor Ian Bates and two residents left the meeting.

116 Planning

a Outstanding Matters

No matters to report

b Application determined by HDC or Withdrawn

- i **50 Common Lane - 17/02340/HHFUL** – Single storey extensions to front and rear
HAPC: No observations for or against. **HDC:** Permission

c Application awaiting determination by HDC

- i **Land Between Houghton Grange and The How, Houghton Road, Houghton 1301056OUT** - Hybrid application. Outline permission for 224 dwellings and retail unit (details of access and layout included) and full permission for roads, pathways, Public Open Space, associated landscaping, lighting and drainage.
HAPC: Refusal .

- ii **The Old Pavilion, Common Lane – 17/00254/FUL** – Partial demolition of the Old Pavilion and provision of a new extension and the construction of a new single family house with associated access and soft and hard landscaping.
HAPC: Approval

- iii **The Old Pavilion, Common Lane – 17/00255/LBC** – Partial demolition of the Old Pavilion and provision of a new extension and the construction of a new single family house with associated access and soft and hard landscaping.
HAPC: Approval

- iv **Land West of Royal Oak Corner, Royal Oak Lane – 17/00917/FUL** – Erection of a 5-bed one and a half storey dwelling.
HAPC: Approval

- v **The Meads, Royal Oak Lane – 16/01674/HHFUL** – Retrospective application for the erection of a garden fence.
HAPC: Refusal

Update on this application to be requested.

- vi **Barn Royal Oak Corner, High Street - 17/01906/FUL** – Proposed formation of a 4-bed dwelling (involving conversion and extension of two existing buildings)
HAPC: Approval

- vii **66 Common Lane – 17/02563/HHFUL** – Extension to existing single storey detached garden room.
HAPC: No observations for or against.

- viii **Littlebury Farm, Moats Way – 17/02535/HHFUL** –Outbuilding for storage and workshop.
HAPC: Refusal

- ix **74 Common Lane – 17/02651/TREE** – T1-Silver Birch thin crown by 25% to allow more light through the canopy, T2 – Horse Chestnut remove deadwood, T3 Horse Chestnut raise lower canopy up to 4m and remove deadwood, T4 - Ash remove hanging limb and deadwood, T5 – Crack Willow overall crown reduction by 3m.
HAPC: Defer to HDC tree officer

d New Applications

- i **The Granary, Church Lane - 17/02652/HHFUL** – To change first floor flat roofed dormer windows to pitched roof dormer windows and removal of wooden conservatory down to dwarf wall and replace with oak frame.
RESOLVED to make no observations for or against but prefer to keep the existing first floor flat roofed dormers facing Church Lane to match neighbouring properties and to be sympathetic to the street scene

- ii **The Forge, High Street - 18/00015/HHFUL** – Conversion of existing garage to provide annexe accommodation.
RESOLVED to recommend approval with the condition that the annexe accommodation remains ancillary accommodation to the main dwelling and parking to remain within the property.

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- iii **The Forge, High Street - 18/00016/LBC** – Conversion of existing garage to provide annexe accommodation.
RESOLVED to recommend approval with the condition that the annexe accommodation remains ancillary accommodation to the main dwelling and parking to remain within the property.
- iv **76 Common Lane - 18/00151/TREE** – Field Maple – Cut down to ground level due to dangerous poor condition – replant same or similar tree
RESOLVED to recommend approval

117 Huntingdonshire Local Plan to 2036: Proposed Submission

The Parish Council considered their response to the consultation.

118 Village Maintenance and Repairs

- a The use of barriers to block access to the entrance to old Shell Garage site was discussed and related quotations considered. Area measurement to be checked and the number of blocks required calculated.
RESOLVED to purchase concrete barriers from Elite (including delivery and off-load charges) up to the value of £2,200.
Councillor Erika Brown to obtain a further quote for soil bunds to block the entrance to the old textile bank area.
- b **RESOLVED** to instruct MG Gardening Services to wash down, sand and treat with wood oil the benches and table in the Hemingford Abbots Playing Field and to clean and restore the village map frame for the cost of £200.
- c Parish Clerk to contact the resident of Kyrenia, Royal Oak Lane and request that the fence backing the playing field be repaired.

100 Financial Matters

- a **RESOLVED** that the following accounts be approved and paid:
 - i Clerk's salary For Jan 2018 (& EOM hrs) £ 379.52
 - ii Clerk's expenses Jan 2018 Office Exps £ 31.40
 - iii Microsoft Office 365 Annual Renewal £ 59.99
 - iv Bade Newby Streetlight Vinyl Stickers £ 160.00 plus VAT
 - iii Easy Internet Solutions Domain/hosting renewal £ 52.77
 - iv CPRE Subscription £ 36.00
 - iii K Fergusons Ltd Grass cutting to 11/11/17 £ 760.00 plus VAT
 - iv Wicksteed Playgrounds Inspection fee £ 45.00 plus VAT
- b **RESOLVED** that the following expenditure be approved:
 - iv Wicksteed Playgrounds Playground Repairs £ 574.56 plus VAT

121 Correspondence

Correspondence noted as received

- a Email: CCC Bulletins, News Releases & Briefings
- b Email: CAPALC/NALC Newsletters/Bulletins/Corrections
- c Email: CPRE Newsletters
- d Email: A14 Cambridge-Huntingdon Updates
- e Email: Hemingfords Action Group Update
- f Email: STIC – Local Bus Service
- g Email: Jo Challis- CCC – Meadow Lane

122 Publications Received

123 Matters for Future Consideration

- a Playing Field – dog control orders

Meeting closed at 9:50 pm