

# HEMINGFORD ABBOTS PARISH COUNCIL

## Minutes of the

## Parish Council Meeting

held on Wednesday 26 May at 7:30pm

### On-Line Meeting Only

#### Present

#### Parish Councillors:

Bridget Flanagan  
John Peters  
Marcus Whewell (Chair)  
Zoe Ryall (Vice Chair)  
Christine Nicol

#### Clerk:

#### County and District Councillors:

Mrs Maxine Blewett  
Sarah Conboy (HDC)  
Doug Dew (CCC)

#### Members of the Public:

One

### MINUTES

#### 28. To receive Apologies for absence

Apologies received from HDC Cllrs. Mike Grice and Sarah Wilson

#### 29. Reports from County Councillors and District Councillors

Cllr Sarah Conboy reported that HDC are soon to publish a report on flooding which many villages experienced earlier in year. The report involved a cross-party working group and aims to provide useful information to help manage future situations. There are ongoing frustrations with service delivery/answering telephones due to heavy workloads and staffing shortages and asked that any of the HDC Cllrs are notified of specific problems needing urgent attention. Cllr MW asked if there was an improvement plan / metrics to measure progress and both CCC and HDC Cllrs said there were, and these would be shared with HAPC.

Cllr Doug Dew (DD) informed HAPC that following the recent elections there are a number of committees that are in the process of being restructured, and that he will be serving on the Highways and Community committees. DD will confirm who HAPC's dedicated Highway's Officer will be on his/her appointment. During lockdown HDC and CCC have had a closer cross county working arrangement which has been mutually beneficial. Cllr JP mentioned that Highways England (HE) had resurfaced the A1307 but had left the slip-roads in a poor state of repair and asked DD if CCC will be taking over the responsibility for the A1307 (inc. slip-roads), DD said that CCC will not take them over until the worst work is dealt with by HE and may hold money back from them to carry out pot-hole repairs.

#### 30. Councillors' Declaration of Disclosable Pecuniary and Other Interests

None.

#### 31. Public Participation Session

A member of the public spoke about HAPC previous recommendations and compared these with the updated revised plans for planning application 21/00749/FUL

#### 32. To Consider planning applications, decision notices and tree work applications

32.1 **21/00749/FUL** Erection of domestic outbuilding and river mooring Land North East of The Ridings Meadow Lane Hemingford Abbots Response by 26/5/21. **HAPC recommends REFUSAL** of this application as previous concerns / reasons for recommending refusal have not changed.

32.2 **21/00786/HHFUL** Replacement of existing PVC conservatory with new Orangery, The Ridings Meadow Lane Hemingford Abbots. Response by 3/6/21. **HAPC RESOLVED** neither for nor against this application

32.3 **21/01063/HHFUL** Erection of single storey rear extension to existing dwelling. Cedar Cottage 1A Abbots Close Hemingford Abbots Huntingdon PE28 9AP. Response by 4/6/21. HAPC wishes to draw HDC's attention to the objections raised by a neighbouring resident and **make no further observations to this planning application.**

**33. To approve the minutes of the meetings held on 26 April and 4 May 2021**  
Approved, after correction to 24.19 as HAPC decided to not have a Social Media Policy.

**34. Matters arising from the previous meetings and Action Points**

- 34.1 Website – Cllr ZR has been liaising with J. Brown regarding transferring data from the old to the new website. Cost for having a gov.uk website with emails included are £119.00 plus VAT for the first 2 years and then £85 for a further 2 years, renewable every two years. Decision required at the next PC meeting.  
LHI – MW has had an email from Anna apologising for the delayed start date for the work, owing to their contractor’s workload.
- 34.2 Noticeboard for the Playing Field – BF has received 2 quotes for hardware and 1 quote for the design and layout from Coral Walton. The costs include £700 artwork, £500 board and £300 installation. Coral has worked with HDC, The Wildlife Trust and the Ouse Valley Trust for circa 20 years. **Resolved to defer a decision and to** seek more quotes for: 1 all-encompassing history-board, 2 half size ‘no dogs allowed’ contact board and to review the possibility of fencing off the play-areas.
- 34.3 Clerk – CCC have confirmed a 12-week timeframe to repair the safety barriers on Rideaway. Cllr DD asked that we contact him with details, and he will try to expedite matters.
- 34.4 The PFHI application has been cancelled as CCC will reinstate the white lines at Meadow Lane.
- 34.5 HDC (A. Dollard) has been emailed again as she has not provided an update on proposed developments at Hemingford Park.
- 34.6 Update since the meeting - HDC Andrea Dollard has reported a breach in planning regarding 21/001037 Royal Oak Corner. The owner is happy to meet with Councillors and this can be arranged through HDC.
- 34.7
- 34.8 Update since the meeting – CCC have acknowledged receipt of the request to repair gates on New Road and Bailey Bridge. Awaiting a timeframe for the work to begin.

**35. To consider the best options available to fill 1 Vacancy on the Parish Council**  
PK is going to contact someone who may be interested in becoming a Councillor.

**36. Financial Matters**

36.1 **RESOLVED** to approve the financial report and approve the payment of bills:

Pay-ment Method	Expense Code	Description / Payee	Date / Period	Net	VAT	Total	Comments
<b>BACS</b>	4000	Clerk’s Salary	May	£ 551.20	£	£ 551.20	JC asked if timesheet had been completed – yes.
<b>BACS</b>	4020	HMRC	May	£ 137.80		£ 137.80	
<b>BACS</b>	4060	Clerk’s expenses	May	£ 8.00	£	£ 8.00	Home working
<b>BACS</b>	4220	Bradgate Fencing	Grass cutting	£ 154.00	£ 30.80	£ 184.80	
<b>BACS</b>	4330	JGS Contractors Ltd	Refitting Village signs	£ 150.00	£ 30.00	£ 180.00	
<b>BACS</b>	4300	Glyn Mould	Restoring Village Signs	£ 1850.00	£	£ 1850.00	
<b>Total Payments</b>				<b>£2851.00</b>	<b>£60.80</b>	<b>£2911.80</b>	

- 36.2 **RESOLVED** to approve and sign the 2020-2021 AGAR Annual Return Section 1
- 36.3 **RESOLVED** to approve and sign the 2020-2021 AGAR Annual Return Section 2
- 36.4 **RESOLVED** to approve the AGAR Publication requirements from 1 July 2021 on HAPC’s website by publishing a notice of the period for the exercise of public rights and a declaration that the accounting statements (ref: 36.2& 36.3 above) as yet are unauthorised.

**37. Village Maintenance and Repairs**

37.1 Clerk has written to DD to ask him to let her know the name of the Highways Officer so that a village visit can be arranged to look at reinforcements around the new streetlight where vehicles are run up the verge close to the post.

37.2 Since the meeting K&M Lighting have provided a quote to replace 4 concrete posts for the Sum of £2196.12. K&M have also requested a quotation on HAPC'S behalf from UK Power Networks, for the transfer of the supply cables. Nothing to report on the parts for streetlights 124 and 406 from K&M. Clerk to follow up.

37.3 The Village signs have been re-fitted since the last meeting.

37.4 **Resolved** that the Litter Pick on 6/6/21 has been deferred until the new year.

**38. Correspondence received**

Email from a resident objecting to planning application 21/01063/HHFUL Erection of single storey rear extension to existing dwelling. Cedar Cottage, 1A Abbots Close Hemingford Abbots Huntingdon PE28 9AP.

**39. Closure of the Meeting**

The meeting closed at 9.15 pm.

Date of Next Meeting:

June 28th Parish Council Meeting, Hemingford Abbots Village Hall.

Signed.....Chairman Date.....

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